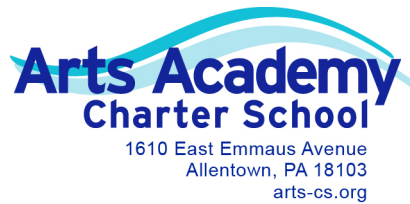


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Board Policy 4.8

Contracted Services

The Board is required by law to ensure that independent contractors and their employees comply with the mandatory background check requirements for criminal history and child abuse if/where such contractors and/or employees, in the scope of their contracted duties at the District, do or may come into direct contact with children.

Definition:

“Direct contact with children” shall mean “the care, supervision, guidance or control of children or routine interaction with children.” For the purposes of this Policy, “routine interaction with children shall mean four or more instances of interaction with children within the scope of the contracted individual’s duties per school year.

Independent contractors and their employees shall report, on the designated form, arrests and convictions as required by law. Failure to accurately report such arrests and convictions may, depending on the nature of the offense, subject the individual to criminal prosecution.

The Executive Director or designee shall ensure that all contractors submit for each of the contractor’s prospective employees who will or may come into direct contact with children, prior to employment:

1. Report of criminal history record information.
2. Federal criminal history Registration ID number.
3. Official child abuse clearance statement.

As of December 31, 2014, the law requires that such clearances be no more than 36 months old. Contractors shall be responsible for ensuring that the school receives updated clearances for all individuals working in direct contact with children. Individuals with outdated or missing clearances shall not be permitted to work within the school.

The Executive Director or designee shall be responsible for maintaining a copy of the required information, including copies of updated clearances.

Failure of an independent contractor, on behalf of him/herself and his/her employees, to comply

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with this policy and the background check requirements set forth under Pennsylvania law may result in termination of the contract.